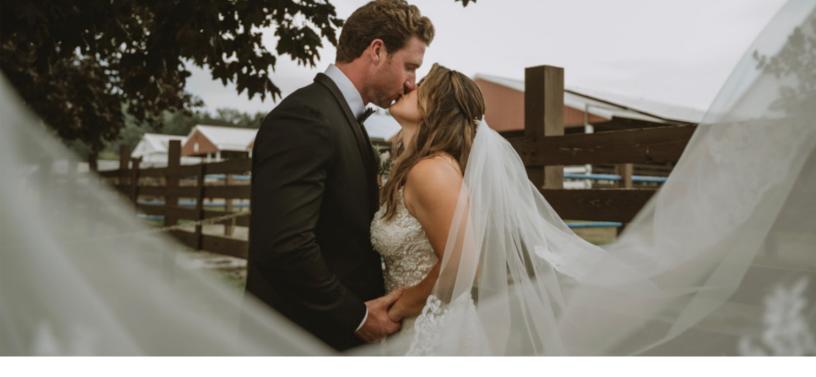
# THE CONSERVATORY FAQ'S



theconservatory@njstatefair.org



#### 1. CAN I HAVE REAL CANDLES?

In order to keep the venue free from damage/and stay in compliance with the Fire Marshall. Real candles must be fully contained in a glass container. Real candles and glass are not allowed on the floor. This includes around your sweetheart table and or edging your aisle for ceremony. If you wish to have candles on the floor you can use flameless.

## 2. ARE PETS ALLOWED IN THE CONSERVATORY DURING OUR RECEPTION?

We take pride in the fact that we try to accommodate your vision for your day. Pets are welcome for pictures and ceremony only. If the ceremony happens inside due to weather, they can still be a part of it. They must be off the property during the reception. We cannot keep them in the bridal suite even if they are crated. Our vendor list provides pet boarding options.

## 3. WHEN CAN I GET INTO THE CONSERVATORY ON MY WEDDING DAY? 10:00AM

All vendors can start at 10:00 am, not before. If you are doing your own decorations 10:00 am is also your start time. You are given one hour past your contracted end time to have all decorations out of the Conservatory. All rental companies must come back at the end of the night to pick up.



#### 4.DO I NEED TO HIRE A COORDINATOR? YES.

Option 1. Hire the Conservatory. We are the venue and will be onsite in the AM and Pm the day of your wedding. We are here for you and your needs only. Our Fee is very reasonable, please inquire.

Option 2. See what your Caterer offers.

Option 3. Hire an outside Coordinator.

#### 5. CAN I DO HAIR AND MAKE-UP IN THE BRIDAL SUITE?

No, unfortunately we are not set up for Hair and Make-up
The bridal suite is there to accommodate the bridal party for touchups, putting dresses on, and a place to go prior to the Ceremony. Hair
and make-up must be done off-site.

#### 6.ARE WE ALLOWED ON THE GROUNDS FOR PICTURES?

You can go anywhere on the grounds that is open and accessible that day. The Conservatory is "Wedding Ready" whereas the barns are not. This just means that we do not power wash these areas in preparation for pictures. The Pond, bridge and red barn are the popular areas for pictures.



### 7. ARE THERE OTHER EVENTS HAPPENING ON THE GROUNDS DURING MY WEDDING?

Yes, The Fairgrounds does host many different types of events on its 165 acres. Horse Shows, Craft Fairs and Dog Shows are some of the events that can be booked at the same time as a wedding. These events do not interfere with the Conservatory parking, ceremony or reception. Some of our large events like the NJ State Fair, Rocks Ribs & Ridges and the German Christmas Market would never be booked in conjunction with a wedding.

#### 8. CAN I BRING IN MY OWN CATERER? NO.

We work with full-service caterers that are exclusive to the Conservatory. They provide the following: All wait-staff and bartenders....All rentals beyond tables and chairs (we provide). Timeline, floorplans, guidance on the flow of your day. They are your Maître d' for the event. It is important to communicate with them all your intentions and ideas. Including any rentals, table set up, and locations for the evening's events.

## 9. WHAT ARE THE RESPONSIBILITIES OF THE CONSERVATORY DURING MY WEDDING?

During your wedding there will be one conservatory team member present during the day and two during the evening. We are responsible for the setup of all tables, chairs, and ceremony according to the floor plan worked out with your caterer. Cleanliness of the buildings, bathrooms, and outside areas. We assist all vendors on site. Your caterer runs your event for you.



#### 10. WHAT ARE THE RULES FOR THE BYOB?

Our caterers will provide everything behind the bar plus bartenders. You must supply them with alcohol. We have local vendors on our list where you can arrange a delivery. They walk you through the ordering process. Our venue does not allow shots and drinking games. The Caterer reserves the right not to serve a guest that is intoxicated.

#### 11. RENTALS

Regarding rentals, speak with your caterer first. You may be able to go through your caterer for certain rentals. If you go through a rental company on your own, they must be able to drop off and pick up. The conservatory is not staffed to handle other rental companies' equipment. Weir Rentals, weireventrentals.com, will wet up all their tables and chairs. If you are renting from a florist or antique furniture company, they must pick it up that night.

#### 12. PARKING/ DROP OFF

All vehicles must park in our parking lot located right outside of the patio. Absolutely, no vehicles are allowed to drive on the patio. Shuttles and limos cannot drop off on the Patio. If the bridal party or a guest needs to be dropped off closer, they can go to the (front) of the Conservatory. All vendors must be advised of this policy as well.



#### 13. PERMITS

All Dj's must apply for a permit with Frankford Township if they are bringing indoor sparklers or indoor CO2 tanks for smoke. If this is not approved by the fire inspector, we are not able to allow them. Fireworks must be handled by a professional company, the same permit with the township applies

#### 14. EVENT INSURANCE

All weddings must have "Day of event insurance". All vendors must have liability insurance and provide the Conservatory with a certificate.

All vendors must have proof of insurance.

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